

BRIGHTON DISTRICT LIBRARY
Board Meeting Minutes
October 6, 2026

Call to Order: The meeting was called to order by President Caitlyn Perry Dial at 7:30 p.m.

Attendance: Caitlyn Perry Dial, Daniel Huth, Arla McPeck, James Muzzin, and Lyndsay Wing
Absent: Patrick McDonald and Devin Steele
Staff: Director: Cindy Mack

Approval of Minutes: Moved by James Muzzin and seconded by Lyndsay Wing to approve the September 15, 2026 Board meeting minutes. Motion carried.

Public Comments: No Public/No Public Comments

Staff Report: No Staff Report

President's Report: No President's Report

Director's Report: Director Mack announced that the Brighton District Library won the State Librarian's Award of Excellence. The PR Committee Meeting will need to be rescheduled.

Approval of Expenditures:

Resolution #26-043: Moved by Lyndsay Wing and seconded by Daniel Huth to approve the payment of bills based on claims docket 10/6/2026 in the amount of \$53,673.79. Motion carried.

Committee Reports:

Budget/Finance: Chairperson: Lyndsay Wing – No Report

Building/Technology: Chairperson: Arla McPeck – No Report

Planning/Fundraising: Chairperson: Caitlyn Perry Dial – No Report

Public Relations: Chairperson: Daniel Huth – No Report

Policy/Personnel: Chairperson: Jim Muzzin – No Report

Unfinished Business: No Unfinished Business

New Business:

Resolution #26-044: Moved by Arla McPeck and seconded by James Muzzin to approve the Request for Proposals (RFP) for the Parker Preserve Trail Connection Feasibility Study. Motion carried.

Resolution # 26-045: Moved by Arla McPeck and seconded by Daniel Huth to accept the quote from CTS Companies for the purchase and installation of additional security cameras, a new server, and related installation and equipment, at a cost not to exceed \$8,000, with funds to be provided from the Capital Fund. Motion carried.

Board Comments: President Dial reminded the Board that she will not be attending the next Board Meeting she will be attending the MMA (Michigan Museums Association).

Adjournment: Moved by James Muzzin and seconded by Lyndsay Wing to adjourn the meeting at 7:59 p.m. Motion Carried.

NEXT MEETING

Tuesday, October 20, 2026

Respectfully submitted,
Arla McPeck, Recording Secretary