

BRIGHTON DISTRICT LIBRARY
Board Meeting Minutes
March 3, 2026

Call to Order: The meeting was called to order by President Caitlyn Perry Dial at 7:30 p.m.

Attendance: Caitlyn Perry Dial, Patrick McDonald, Arla McPeek, Daniel Huth, James Muzzin, and Lyndsay Wing

Absent: Devin Steele

Staff: Director: Cindy Mack, and Administrative Assistant: Tanya Garbacik

Approval of Minutes: Moved by Patrick McDonald and seconded by Daniel Huth to approve the February 17, 2026 Board meeting minutes. Motion carried.

Public Comments: No Public/No Comment

Staff Report: No Staff Report

President's Report: No President's Report

Director's Report: **Director Mack** provided an update on the full time Youth Librarian position that is open. Director Mack updated the Board that pricing is underway for the locker system masonry work.

Approval of Expenditures: **Treasurer Wing** noted multiple invoices to Ingram Library Services are on the 3/3/2026 docket to be paid.

Resolution #26-010: Moved by Lyndsay Wing and seconded by Arla McPeek to approve the payment of bills based on claims docket 3/3/2026 in the amount of \$60,389.54. Motion Carried.

Committee Reports:

Budget & Finance: Chairperson: Lyndsay Wing – No Report, Meeting on March 17, 2026

Building/Technology: Chairperson: Arla McPeek – Prior to this meeting, the committee discussed options for installing handicap-accessible buttons to the public restrooms and the AB room. Director Mack will discuss with the attorney to inquire if additional automated doors are required and will present recommendations to the Board at the March 17, 2026 meeting. Director Mack will consult with the electrician on improved lighting options and evaluate landscaping options with Precision Pavers for the Orndorff entrance.

Planning/Fundraising: Chairperson: Caitlyn Perry Dial – No Report, July 21, 2026

Public Relations: Chairperson: Daniel Huth – No Report, Meeting on April 7, 2026

Policy/Personnel: Chairperson: Jim Muzzin – No Report, Meeting on April 21, 2026

Unfinished Business: No Unfinished Business

New Business: No New Business

Board Comments: Secretary McPeek expressed that the new bollard lights are a great addition, providing a modern look while effectively enhancing the entrance lighting.

Adjournment: Moved by Arla McPeek and seconded by James Muzzin to adjourn the meeting at 7:46 p.m.
Motion Carried.

NEXT MEETING

Tuesday, March 17, 2026

Respectfully submitted,
Tanya Garbacik, Recording Secretary