

BRIGHTON DISTRICT LIBRARY
Board Meeting Minutes
January 6, 2026

Call to Order: The meeting was called to order by President Arla McPeek at 7:30 p.m.

Attendance: Caitlyn Perry Dial, Arla McPeek, Daniel Huth, James Muzzin, and Lyndsay Wing

Absent: Patrick McDonald and Devin Steele

Staff: Director: Cindy Mack, and Administrative Assistant: Tanya Garbacik

Approval of Minutes: Moved by Caitlyn Perry Dial and seconded by Daniel Huth to approve the December 16, 2025 Board meeting minutes. Motion carried.

Public Comments: No Public/No Comment

Staff Report: No Staff Report

President's Report: No President's Report

Director's Report: Director Mack provided an update regarding the patron who had an issue with the hotspot usage procedure. Director Mack reported to date, the 2025/2026 Annual Appeal has received contributions exceeding \$15,000.

Approval of Expenditures:

Trustee Wing inquired about Midwest Collaborative for Library Services payment for Morningstar Remote on the 12/16/25 docket to be paid; Director Mack explained that this is an investment database. Trustee Wing also noted the rate for mileage reimbursement needs to be updated for January 2026.

Resolution #26-001: Moved by James Muzzin and seconded by Lyndsay Wing to approve the payment of bills based on claims docket 1/06/2026 in the amount of \$47,285.19. Motion Carried.

New Business:

Resolution #26-002: Moved by Caitlyn Perry Dial and seconded by James Muzzin to approve the 2026 Meeting Schedule as presented. Motion Carried.

Resolution #26-003: Moved by James Muzzin and seconded by Daniel Huth to approve the closure of the Library on Friday, October 2, 2026 for the purpose of the staff in service training. Motion Carried.

Committee Reports: No Committee Reports

Unfinished Business:

Resolution #26-004: Moved by Daniel Huth and seconded by Lyndsay Wing to approve the 2026 Slate of Officers as follows: President Caitlyn Perry Dial, Vice President Daniel Huth, Treasurer Lyndsay Wing, Secretary Arla McPeek, Trustee Patrick McDonald, Trustee James Muzzin and Trustee Devin Steele. Motion Carried.

Board Comments: No Board Comments

Adjournment: Moved by Arla McPeck and seconded by James Muzzin to adjourn the meeting at 7:50 p.m.
Motion Carried.

NEXT MEETING

Tuesday, January 20, 2025

Respectfully submitted,
Tanya Garbacik, Recording Secretary