

Brighton District Library Committee Meeting

Tuesday, January 7, 2025

Attendees

James Muzzin

Caitlyn Perry Dial

Daniel Huth

Arla McPeek

Lyndsay Wing

Devin Steele

Patrick McDonald - ABSENT

Cindy Mack - Director

Agenda

Call to Order 7:30

Approval Of Minutes - December 17, 2024

- A. Motioned: Caitlyn Perry Dial
- B. Seconded: Lyndsay Wing
- C. Approved:
 1. President's Report Arla McPeek - Committee assignments have been sent out. Each member should confirm their contact information. Dan and Lyndsay will be receiving follow-up on getting a Brighton Library email set up.
 - a. Arla may be out of town, and Caitlyn will be gone, so Dan or Jim will run the meeting as the remaining officers.
 2. Director's Report -
 - a. Friends will likely provide funding at the same level as 2024, around \$28k. The Annual appeal currently sits at around \$31,000.
 3. Committee Updates
 - a. Budget and Finance:
 - i. 25-001: To approve the payment of bills based on the claims docket dated 01/07/2025 in the amount of \$45,780.24.
 1. Motion: Jim Muzzin
 2. Support: Caitlyn Perry Dial
 3. Motion passes.
 - a. Jim highlights \$4875 for accounting software

- ii. TLN Rebate for USF erate in the amount of \$1,572.28
- b. Building: Arla McPeek - No Report
- c. Policy and Personnel: - No Report, though a meeting scheduled for 1/21 to codify new full-time benefits policy proposal.
 - i. Lyndsay asked about if the staff has been consulted, and how they're feeling about the changes. Cindy provided a robust layout of how the staff is included in this decision on policy change.
- d. Fundraising: Caitlyn Perry Dial - No Report
- e. Marketing and PR: Dan Huth - No Report

Old Business

New Business

- 4. 2025 Meeting Schedule Approval - Resolution 25-002: To approve the 2025 Meeting Schedule as presented, with added explanation for the asterisk on the document.
 - a. Jim Muzzin Motions
 - b. Caitlyn Perry Dial Supports
 - c. Motion Passes
- 5. Approval of 2025 Slate of Officers - Resolution 25-003: To approve the 2025 slate of officers as follows: President Arla McPeek, Vice President Caitlyn Perry Dial, Treasurer James Muzzin, Secretary Daniel Huth, Trustee Patrick McDonald, Trustee Devin Steele, Trustee Lyndsay Wing.
 - a. Caitlyn Perry Dial Motions
 - b. Daniel Huth supports.
 - c. Motion passes
- 6. Board Comments:
 - a. Caitlyn Perry Dial - No Comment
 - b. Jim Muzzin- No Comment
 - c. Arla McPeek- No Comment
 - d. Dan Huth - No comment
 - e. Devin Steele- No Comment
 - f. Lyndsay Wing - Request for clear committee meeting dates.
 - g. Motion to Adjourn - Caitlyn Perry Dial Motions, Jim Muzzin seconds
 - h. Meeting Adjourned - Caitlyn/Jim 8:02 pm

Respectfully Submitted by:

Daniel Huth - Secretary