

Brighton District Library Committee Meeting

Tuesday, April 2nd, 2024

Attendees

Jordan Genso

James Muzzin

Caitlyn Perry Dial

Daniel Huth

Arla McPeek

Patrick McDonald

Kathryn Poppy Wagner

Cindy Mack - Director

Agenda

Call to Order 7:30

Approval Of Minutes - No Minutes to Approve

Old Business

New Business

1. Presidents Report - No report
2. Director's Report -
 - a. We are now using in-house cleaning and maintenance by hiring Kevin.
3. Committee Updates
 - a. Budget and Finance:
 - i. Resolution 24-017: To approve the payment of bills based on claims docket dated 04/02/2024 in the amount of \$33,324.71 - Jim Moved, Kathryn seconded, resolution moved
 - ii. Finance committee met this evening, and recommended the purchase of a CD through Flagstar.
 - iii. 24-018: To approve the purchase of a CD not to exceed 1 year for \$250,000.00 from Flagstar Bank of Brighton with the funds coming from the Library's General Fund Balance , resolution moved. Jim moved, Arla seconded. Resolution passed.
 1. Patrick raised questions on alternatives
 - b. Building: Arla McPeek
 - i. No meeting
 - c. Policy and Personnel - Meeting April 16th
 - d. Fundraising - Cindy and Caitlyn

- i. Resolution 24-019: To approve the proposal from Pewabic Pottery for design services to create a mural for the Library's fireplace at a cost not to exceed \$3,000 with funds coming from the Capital Fund. Caitlyn moves, Arla seconds. Resolution passes
 - 1. Will ask for staff input for the next meeting.
 - 2. Funds for the design already exist in earmarked funds.
 - 3. Caitlyn notes that this is part of the campaign for Brighton Room updates
 - 4. Jordan wonders if there is any opportunity to design anything in-house first.
 - a. Cindy said staff will have a chance for input on ideas.
 - e. Marketing and PR - Dan Huth
 - i. No Report
4. Board Comments:
 - a. Caitlyn - No Comment
 - b. Patrick - No Comment
 - c. Jim - No Comment
 - d. Arla - No Comment
 - e. Dan - No Comment
 - f. Jordan - No Comment
 - g. Kathryn - No Comment
 - h. Cindy noted that we are still waiting on floor samples for the staff breakroom and kitchen
 - i. Motion to Adjourn - Caitlyn Motioned, Poppy seconded.
 - j. Meeting Adjourned - 8:00

Respectfully Submitted by:

Daniel Huth - Secretary