
Brighton District Library Committee Meeting

Tuesday, 02.06.2024

Attendees

Arla McPeek

Jordan Genso

Caitlyn Perry Dial

Jim Muzzin

Dan Huth

Patrick McDonald

Cindy Mack - Library Director

Agenda


Call to Order 7:31 PM

Approval of Minutes - No Minutes to Approve

Old Business

New Business

1. Presidents Report - No report
2. Director's Report - Some dead trees were cut down. Martin Tree service was very helpful with their advice. Garden Club has already noticed. No major building issues
3. Committee Updates
 - a. Budget and Finance:
 - i. Resolution 24-008: To approve the payment of bills based on claims docket dated 02/06/2024 in the amount of \$75,601.72- Patrick McDonald support, Jim moved. Jim highlighted the larger expenditures for tree removal, sidewalks, and half the cost of the battery backup system, with the rest being used for books and materials. Caitlyn asked about payroll, which is not on the docket until our next meeting. Motion approved unanimously.

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- b. Building:
 - i. Arla McPeek updated the board on the progress of the A/B Room kitchen and staff break room projects. She noted that Director Mack and the Building Committee considered 4 estimates, KSI Dream Kitchens, Fairview, and Creative Designs Plus. KSI and Dream Kitchens were eliminated quickly because they do not offer laminate cabinets like Cindy and the Committee would prefer. The Building Committee and Cindy's preference was for Fairview because of our previous experience with their project manager. It was also noted that one of the companies had to be followed up with 2 times in order to receive their quote. Their lack of urgency in providing their quote concerned the Committee and Cindy.
 - ii. Resolution 24-009: To accept the quote from Fairview Construction for the A/B Room Kitchen and Staff Break Room renovation projects contingent on three references and a site visit by the Library Director. Cost not to exceed \$50,000 with funding coming from the Capital Fund Account - Moved by Arla McPeek, Support by Jim Muzzin, Motion approved unanimously.
 - iii. Arla notes that the Quiet Study Rooms will be repainted this Saturday with hospital grade paint. Additionally, the Brighton Rotary will have a service project on 4/23 to help pick up our grounds. The next big project will be making our conference room and maker space.
 - c. Policy and Personnel - No Report
 - d. Fundraising - No Report
 - e. Marketing and PR - No Report
4. Board Comments:
- a. Caitlyn - The laser leveler they borrowed from The Library of Things saved their home project.
 - b. Patrick - No comment
 - c. Jim - Invites Arla to bring shortbread to every meeting
 - d. Arla - Appreciates the kind words on the cookies, and admits they were intended to be gluten-free for her friend, but she added regular flour.
 - e. Dan - No Report
 - f. Jordan - No Report
 - g. Motion to Adjourn -Jim Muzzin, support by Caitlyn Perry Dial

Meeting Adjourned - 7:47 pm

Respectfully Submitted by:

Daniel Huth - Secretary