

Brighton District Library Committee Meeting Minutes

August 1, 2023

Called to order at 7:30pm

Present: Caitlyn Perry Dial, Jordan Genso, Jim Muzzin, Daniel Huth, Arla McPeek, Patrick McDonald (arrived at 7:32)

Staff: Cindy Mack

Public Comments: None.

Director's Report: Director Mack reported that the Reading House project is progressing. The Learning Journey signage is on order, but we are on the waitlist for production. The September 15th donor appreciation event will also include members of the public to celebrate the completion of Phase II of the Outdoor Renovation Project.

President's Report: None

Committee Reports

Budget & Finance:

Resolution 23-0032: moved by Jordan Genso and seconded by Arla McPeek to approve the payment of bills based on the claims docket in the amount of \$18,469.72, dated 07/25/2023 and 08/1/2023 in the amount of \$31,923.01. Motion passed by voice vote.

Building/Technology: No report

Planning/Fundraising: No report

PR Committee: No report

Policy/Personnel: Caitlyn Perry Dial and Jordan Genso presented their findings with Director Cindy Mack's 360 Employment Review. Overall the findings were very positive from trustees, the library's management team, and community members.

Old Business - None

New Business -

Director Mack provided the first draft of the FY23-24 Operating Budget. The board will discuss the next draft at the August 15th board meeting in preparation for the September 5th budget hearing.

Board Comments:

Patrick - None

Jordan - Noted that the "Emergency Exit" signage out to the pavilion is a little confusing. Director Mack assured him that new signage is on its way.

Arla - Noted the public use of the garden and pavilion has been wonderful to see.

Caitlyn - None

Dan - None

Jim - None

Motion to adjourn by Patrick McDonald seconded by Daniel Huth. Adjourned at 8:11.

Respectfully submitted by Caitlyn Perry Dial, Secretary.