

## **Brighton District Library Committee Meeting Minutes**

March 7, 2023

*Called to order at 7:30pm*

**Present:** Caitlyn Perry Dial, Jordan Genso, Patrick McDonald, Jim Muzzin, Daniel Huth, Arla McPeek, Kathryn Poppy Wagner

**Staff:** Cindy Mack

**Public:** None

**President's Report:** None

**Director's Report:** Glass board and bulletin board have been installed in the AB Room. New furniture has been added and installed in the staff areas. Interviews have been held for the new PR and Marketing position and we have one very good candidate.

### **Committee Reports**

**Budget & Finance** - committee met this evening to discuss the recent audit and review a possibility of changing audit firms. The general feeling is that there is no immediate feeling to switch but have asked board members to pay attention to the audit presentation next month and share any questions or thoughts. Asking our current auditors to present a proposal for another 2 years. Cindy will be putting out an RFP for other firms.

**Resolution 23-0011:** moved by Kathryn Poppy Wagner and seconded by Jordan Genso to approve the payment of bills based on the claims docket in the amount of \$66,409.06, dated 03/07/2023. Resolution passed unanimously with a voice vote.

**Building/Technology:** committee communicated via email and recommended the following resolution to the full board:

**Resolution 23-0012:** moved by Jordan Genso and seconded by Arla McPeek to approve the quote from Michigan Landscape Professionals to renovate the Reading House at a cost not to exceed \$15,000 with funds coming from the General Fund Balance. Resolution passed unanimously with a voice vote.

**Planning/Fundraising:** No report.

**PR Committee:** No report.

**Policy/Personnel:** No report

**New Business** - None

**Old Business** - None

**Board Comments:** None

*Motion to adjourn by Patrick McDonald seconded by Jordan Genso. Adjourned at 7:47pm.*

Respectfully submitted by Caitlyn Perry Dial, Secretary.