

Brighton District Library Committee Meeting Minutes

February 7, 2023

Called to order at 7:30pm

Present: Caitlyn Perry Dial, Jordan Genso, Arla McPeek, Patrick McDonald, Jim Muzzin, Daniel Huth

Staff: Cindy Mack

Public: None

President's Report: None

Director's Report: Cindy reported that we are waiting on the audit results and will discuss with budget committee any recommendations that come out of it. She will be scheduling a PR committee meeting soon to discuss opportunities that may arise out of the hiring of a new FT PR Librarian.

Committee Reports

Budget & Finance

Resolution 23-0007: moved by Jordan Genso and seconded by Arla McPeek to approve the payment of bills based on the claims docket in the amount of \$15,418.25, dated 01/26/2023 and \$270,605.28 dated 02/07/2023. Genso noted that tax payments were made, which amounts for the large sum. Motion passed unanimously by voice vote.

Building/Technology: No report

Planning/Fundraising: No report

PR Committee: No report.

Policy/Personnel: No report

New Business

Discussion of Marketing and Public Relations Librarian Position

Cindy Mack presented a memo outlining a proposal to create a new position for a full-time PR and Marketing Librarian. This would be a strategic position created based on recent staffing changes. Board members discussed the merits of this position and the requirements of the chosen candidate.

Resolution 23-0008: Moved by Arla McPeek and seconded by Patrick McDonald to approve the creation of a full-time Marketing and Public Relations Librarian Position, with funds available due to retirement, resignations, and other staff cost savings. Motion passed unanimously by voice vote.

Old Business - None

Board Comments: None

Motion to adjourn by Caitlyn Perry Dial seconded by Patrick McDonald. Adjourned at 7:59pm.

Respectfully submitted by Caitlyn Perry Dial, Secretary.