

Brighton District Library Committee Meeting Minutes

December 6, 2022

Called to order at 7:32pm by Vice President Jordan Genso.

Present: Caitlyn Perry Dial, Jordan Genso, Arla McPeek, Kathryn Poppy, Patrick McDonald

Staff: Cindy Mack, Director

Public: None

Staff comments: None

President's Report: None

Director's Report: Annual appeal is going very well. Naming opportunities for the outdoor project are highly sought. Cindy is speaking to several people who are interest in sponsoring benches. There will be no Friday update this week due to training in Grand Rapids.

Committee Reports

Budget & Finance

Resolution 22-0064: moved by Kathryn Poppy and seconded by Arla McPeek to approve the payment of bills based on the claims docket in the amount of \$30,144.03, dated 12/06/2022. Motion passed unanimously by voice vote.

Building/Technology: The Building Committee met before tonight's meeting to discuss the three bid proposals for the second phase of the outdoor landscaping project. The committee recommends accepting the bid of Michigan Landscape Professionals as they were the bid that came in at mid-range and that they were also the firm that developed the original plan.

Resolution 22-0065: Moved by Kathryn Poppy, seconded by Arla McPeek to accept the bid from Michigan Landscape Professionals for phase 2 of our outdoor renovation project. Cost not to exceed \$320,000 with funding coming from the Capital Fund. Motion passed unanimously by voice vote.

Planning/Fundraising: No report

PR Committee: No report.

Policy/Personnel: No report

New Business - None

Old Business - None

Board Comments: Patrick McDonald shared that he will be arbitrating a case with the Kalamazoo Public Library. Kathryn Poppy wishes everyone a happy holiday. Jordan Genso attended the Jingle Jubilee with his children and thanked the staff for putting on a great event.

Motion to adjourn by Kathryn Poppy seconded by Patrick McDonald. Adjourned at 7:55pm.

Respectfully submitted by Caitlyn Perry Dial, Secretary.