

Brighton District Library Committee Meeting Minutes  
March 1, 2022

Called to order at 7:30pm by President Jim Muzzin.

Present: Caitlyn Perry Dial, Jordan Genso, Jim Muzzin, Arla McPeek, Kathryn Poppy and Jane Petrie.

Staff: Cindy Mack. Public: None

Director's Report: New window blinds are being installed next week. A copy of the library's financial audit was distributed for board members to read and review before the next board meeting.

Resolution 22-0015: moved by Kathryn Poppy and seconded by Jane Petrie to approve the payment of bills based on the claims docket in the amount of \$28,837.58, dated March 1, 2022. Motion carried unanimously by voice vote.

PR Committee: Caitlyn reported that the PR Committee met at 6:30 that evening to discuss two items. The first was a discussion of the website redesign and what the wants and needs were that needed to be communicated with the designers. The committee is open to hearing any comments. The second item for discussion was a Crisis Communications Plan. Cindy has drafted a plan and will bring the final version to the board for review. Since this is a plan and not a policy, no board vote is needed.

New Business - None

Old Business - None

Board Comments: None

Motion to adjourn by Arla McPeek seconded by Kathryn Poppy. Adjourned at 7:45pm.

Respectfully submitted by Caitlyn Perry Dial, Secretary.

A handwritten signature in black ink that reads "Caitlyn Perry Dial". The signature is written in a cursive, flowing style.