

Brighton District Library Committee Meeting Minutes
May 3, 2022

Called to order at 7:31pm by President Jim Muzzin.

Present: Caitlyn Perry Dial, Jordan Genso, Jim Muzzin, Arla McPeek, Kathryn Poppy, Patrick McDonald. Staff: Cindy Mack. Public: None

Director's Report: We will hear later in the meeting, but the RFB for landscaping was received. New automatic doors for the front entrance were finally installed. Community events have been picking back up so Cindy's agenda has been quite busy.

Resolution 22-0028: moved by Kathryn Poppy and seconded by Jordan Genso to approve the payment of bills based on the claims docket in the amount of \$35,437.80, dated May 3, 2022. Motion carried unanimously by voice vote.

New Business

Landscaping Project - Jordan

Jordan Genso presented the landscape design put together by Michigan Landscape Professionals and the corresponding Request for Bids (RFB).

Discussion of the landscape design centered on the use of educational spaces outside of the library and flow of traffic for library patrons. Timing of the suggested projects also centered on when the best time of year would be to move plants for Millie's Garden. Ideally, work on Millie's Garden will not begin until winter/spring 2023.

Discussion moved to the timing of the RFB and if two weeks was enough time to allow the Building Committee to review and make recommendations by the next board meeting on May 17th.

Resolution 22-0029: moved by Jordan Genso and seconded by Kathryn Poppy to move the May 17, 2022 Library Board meeting to May 24, 2022 in order to accommodate a review of bids. Motion carried unanimously by voice vote.

Resolution 22-0030: moved by Jordan Genso and seconded by Arla McPeek to accept the RFB as presented, based on the conceptual designs prepared by Michigan Landscape, and sent out to vendors for a return date by 5/23/22. Motion carried unanimously by voice vote.

Board Comments: None

Motion to adjourn by Arla McPeek seconded by Jordan Genso. Adjourned at 8:08pm.

Respectfully submitted by Caitlyn Perry Dial, Secretary.