

Brighton District Library Committee Meeting Minutes  
February 1, 2022

Called to order at 7:30pm by President Jim Muzzin.

Present: Caitlyn Perry Dial, Jordan Genso, Jim Muzzin, Arla McPeek, Kathryn Poppy, Patrick McDonald. Staff: Cindy Mack. Public: None

Director's Report: With consultation with President Muzzin, Cindy has made the decision to close the library on 2/2/22 due to the coming winter storm. A decision will be made for 2/3/22 will be made late Wednesday depending on conditions. It is possible the library will open but on a delay.

One quote has been received for landscaping design with 2 more coming.

Resolution 22-0010: moved by Kathryn Poppy and seconded by Jordan Genso to approve the payment of bills based on the claims docket in the amount of \$27,211.09, dated February 1, 2022. Motion carried unanimously by voice vote.

#### New Business

##### Website Redesign

Kathryn Poppy posed questions on the proposals offered and the status of ownership of the website files. Director Mack answered all questions in the affirmative that the library will maintain all ownership of website files. The library is only contracting the build and maintenance of the website.

Jordan Genso asked if money were not a question which company would the director choose. Director Mack said WalkOne based on their focus on the user experience.

Resolution 22-0011: moved by Arla McPeek and seconded by Jordan Genso to accept the proposal from WalkOne Technology Solutions to design a new website and build a local genealogy database at a cost not to exceed \$16,000. Motion carried unanimously by voice vote.

Board Comments: Arla noted how wonderful it was to have the library distributing masks. Patrick pointed out the library's recent publications and how well designed they are. Jim noted that Cindy was on WHMI last weekend and did a fabulous job. He also wished Caitlyn and Jordan luck as they interview for the open city council seat this week.

Motion to adjourn by Kathryn Poppy seconded by Arla McPeek. Adjourned at 8:04pm.

Respectfully submitted by Caitlyn Perry Dial, Secretary.