

***Brighton District Library
Board Meeting Minutes
March 5, 2019***

CALLED TO ORDER: Patrick McDonald called the meeting to order at 7:32 p.m.

ATTENDANCE: Patrick McDonald, Arla McPeek, Jim Muzzin, Jordan Genso, Jane Petrie (Absent: Kathryn Poppy, Rich Perlberg)

Staff: Library Director Cindy Mack

Public: Seth Penchansky from Daniels & Zermack

Resolution 19-0014: Moved by Jim Muzzin and seconded by Jane Petrie to approve payment of bills based on claims docket in the amount of \$23,269.30 dated 03/05/19. Motion carried.

PUBLIC COMMENTS: Seth Penchansky presented the five bids received for the renovation project, explaining the reasons why the bid from Contracting Resources was the most attractive option available.

Resolution 19-0015: Moved by Jim Muzzin and seconded by Arla McPeek to contract with Contracting Resources for the library renovation project for the amount of \$717,000 plus 5% for contingencies as detailed in the revised capital improvement plan dated March 5, and to add an alternate expenditure for lights not to exceed \$30,000. Motion carried.

DIRECTOR'S REPORT: Cindy mentioned that the policy committee will need to take up two policies for potential revision, dealing with FOIA requests and employee sick time. She also presented a draft of the flyer for the youth area fundraiser.

ADJORNMENT: Patrick McDonald adjourned the meeting without objection at 8:12 p.m.

Respectfully submitted,

Jordan Genso
Secretary, BDL Board of Trustee