

Brighton District Library
Board of Trustees Meeting Minutes
November 27, 2018

CALLED TO ORDER: The meeting was called to order at 7:30 by President Patrick McDonald.

ATTENDANCE: Present: President Patrick McDonald, Jim Muzzin, Jordan Genso, Rich Perlberg, Jane Petrie, Kathryn Poppy and Arla McPeek.

Absent: none

Staff: Director Cindy Mack.

APPROVAL OF THE AGENDA: Moved by Jim Muzzin and seconded by Arla McPeek to approve the agenda. Motion carried.

APPROVAL OF THE MINUTES: Moved by Jim Muzzin and seconded by Kathryn Poppy to approve the October 16, 2018-Board Meeting minutes. Motion carried.

Moved by Jim Muzzin and seconded by Kathryn Poppy to approve the November 6, 2018-Committee Meeting minutes. Motion carried.

PUBLIC COMMENTS: none

STAFF COMMENTS: none

PRESIDENT'S REPORT: Patrick congratulated Kathryn, Arla and Jim for their re-election to the Board.

DIRECTOR'S REPORT:

- The Board decided it is not necessary to create a nominating committee. All agreed to stay at their current position on the Board in 2019 and they will officially vote on the positions in January.
- The Board discussed January 2019 Board meetings.
Resolution #18-0058: Moved by Jim Muzzin and seconded by Arla McPeek to move the committee meeting from January 1 (New Year's Day) to January 8 and the regular Board meeting from January 15 to January 22, 2019. Motion carried.
- Director Mack reminded the Board that Honorable Judge Hatty will be here at the December 18 Board Meeting to officiate the re-elected Board members.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #18-0055: Moved by Jim Muzzin and seconded by Jane Petrie to approve the claims docket in the amount of \$ 70,939.48 dated 11/27/18. Motion carried.

Resolution #18-0056: Moved by Jim Muzzin and seconded by Jordan Genso to approve the payment of payroll checks dated 10/18/18 in the amount of \$40,502.71, 11/01/18 in the amount of \$41,027.21 and 11/15/18 in the amount of \$41,521.08. Motion carried.

The Board discussed the Budget amendments summary 2018.

Resolution #18-0057: Moved by Rich Perlberg and seconded by Arla McPeek to approve the 2017/2018 Budget amendments. Motion carried.

Arla McPeek informed the Board that the Building Committee toured three libraries and will give a detailed report at the December 4 Committee Meeting.

Rich Perlberg touched base on what the Fundraising Committee has been discussing regarding fundraising ideas.

Policy/Personnel: none

Building/Technology: none

Planning/Fundraising: none

Public Relations: none

OLD BUSINESS: none

NEW BUSINESS: none

STRATEGIC PLANNING/TASK FORCE: Staff have been working with Craig Lesley to develop a public survey and focus groups. A time frame will be presented to the Board in December.

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 8:24 p.m.

Respectfully submitted,

Susan Wilson, Recording Secretary
Brighton District Library

NEXT MEETING:

Next Committee Meeting: Tuesday, December 4, 2018

Next Board Meeting: Tuesday, December 18, 2018