

Brighton District Library
Board of Trustees Meeting Minutes
July 17, 2018

CALLED TO ORDER: The meeting was called to order at 7:30 by President Patrick McDonald.

ATTENDANCE: Present: President Patrick McDonald, Kathryn Poppy, Jim Muzzin, Jordan Genso, Jane Petrie and Rich Perlberg.

Absent: Arla McPeek.

Staff: Cindy Mack, Director

Guest: Sean LaRosa, Executive Director of Early Childhood Services for LESA.

APPROVAL OF THE AGENDA: Moved by Jane Petrie and seconded by Kathryn Poppy to approve the agenda. Motion carried.

APPROVAL OF THE MINUTES: Moved by Jim Muzzin and seconded by Jane Petrie to approve the June 19, 2018-Board Meeting minutes. Motion carried.

July 3, 2018-Committee Meeting minutes-cancelled.

PUBLIC COMMENTS: Sean LaRosa, Executive Director of Early Childhood Services for LESA, discussed the new third grade reading law in Michigan that affects literacy initiatives for early elementary students and younger. Her presentation detailed many aspects of the law and how schools and other entities are preparing for its implementation this coming school year. She also discussed what LESA is and how they serve the community.

The Board thanked Ms. LaRosa for coming. Jim Muzzin suggested to the Board to pass a resolution in support of LESA and this new statewide initiative. The Board would like to see the language of a resolution at a future meeting.

STAFF COMMENTS: none

PRESIDENT'S REPORT: Patrick met with Cindy before the Board meeting to review the agenda.

DIRECTOR'S REPORT: Director Mack discussed the following:

- Cindy and Kristine, the Library's Accountant, are working on the 2018-2019 Budget.
- Summer Reading Program attendances for Youth, Teens and Adults are strong.
- The roofing project is underway. The new shingles look great.
- Cindy will be on vacation next week. Ed Rutkowski will be in charge in her absence.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #18-0035: Moved by Jim Muzzin and seconded by Kathryn Poppy to approve the claims docket in the amount of \$12,911.55 dated 06/28/18 and \$165,923.96 dated 07/17/18. Motion carried.

Resolution #18-0036: Moved by Jim Muzzin and seconded by Jordan Genso to approve the payment of payroll checks dated 06/28/18 in the amount of \$41,080.87 and 07/12/18 in the amount of \$39,507.42. Motion carried.

Policy/Personnel: none
Building/Technology: none
Planning/Fundraising: none
Public relations: none

OLD BUSINESS:

NEW BUSINESS: Personnel Policy Section #200 Revisions draft was handed out to the Board. The recommendation is to have the Policy Committee meet to review the revisions before they go to the full Board for approval. The Director's evaluation form was handed out to the Board. Jordan asked the Board members to complete and mail back to him by 8/14/18.

STRATEGIC PLANNING/TASK FORCE: none

BOARD COMMENTS: All Board candidates up for re-election this year have filled out their forms for candidacy. Kathryn commented how great Hoopla is, Rich agreed.

ADJOURNMENT: This meeting adjourned at 9:00 p.m.

Respectfully submitted,

Susan Wilson, Recording Secretary
Brighton District Library

NEXT MEETING:

Next Committee Meeting: Tuesday, August 7, 2018

Next Board Meeting: Tuesday, August 21, 2018