

Brighton District Library  
Committee Meeting  
June 6, 2017

PRESENT: Trustees: President Kathryn Poppy, Jordan Genso, Patrick McDonald, Arla McPeek and Jim Muzzin.

Absent: Rich Perlberg, Jane Petrie.

Staff: Library Director Cindy Mack.

President Kathryn Poppy called the meeting to order at 7:31 p.m.

RESOLUTION 17-0027: Jordan Genso moved and Arla McPeek seconded to approve the payment of bills based on claims dockets in the amount of \$30,111.10 dated 06/06/17. The motion passed.

RESOLUTION 17-0028: Patrick McDonald moved and Jim Muzzin seconded to approve the draft of the Request For Proposal for Audit Services with the corrections in the second paragraph (changing M-23 to US-23 and Greek Oak to Green Oak.) The motion passed.

The RFP will be sent to several auditing firms as the board explores the possibility of having a different firm conduct the next audit.

The board decided by consensus that we will invite the public to review and comment upon space needs analysis proposals presented by Daniels and Zermack Architects at our meeting on July 18.

RESOLUTION 17-0029: Jordan Genso moved and Arla McPeek seconded to approve a 3% salary increase for Library Director Cindy Mack effective as of Sunday, May 28. The motion passed.

The board passed this resolution in response to a successful six month evaluation of Director Mack.

RESOLUTION 17-0030: Jim Muzzin moved and Jordan Genso seconded to cancel the July 11 meeting. The motion passed.

The board passed this resolution in consideration of several vacations scheduled for early July and the knowledge that we will meet the next week on July 18.

ADJOURNMENT: Jordan Genso moved and Jim Muzzin seconded that the meeting be adjourned. The meeting adjourned at 8:17 p.m.

Respectfully submitted,

Arla McPeek  
BDL Board of Trustees Secretary