

Brighton District Library
Board of Trustees Meeting Minutes
June 16, 2015

CALLED TO ORDER: The meeting was called to order at 7:34 by President McDonald

ATTENDANCE: Present: President McDonald, Margaret McDonald, Jeannette Hill, Jane Petrie, Kathryn Poppy and Arla McPeek.

Absent: Sally McKee

Staff: Director Nancy Johnson, Ed Rutkowski, Assist. Director

Guest: Friends of the Brighton District Library, Marsha Luetjen and Mindy Kinsey

APPROVAL OF THE AGENDA: Moved by Jeannette Hill and seconded by Kathryn Poppy to approve the agenda. Motion carried unanimously.

APPROVAL OF THE MINUTES: Moved by Margaret McDonald and seconded by Jeannette Hill to approve the May 19, 2015-Board Meeting minutes. Motion carried unanimously.

Moved by Margaret McDonald and seconded by Jeannette Hill to approve the Special Board Meeting minutes on May 22, 2015. Motion carried unanimously.

Moved by Margaret McDonald and seconded by Jeannette Hill to approve the June 2, 2015-Committee Meeting minutes. Motion carried unanimously.

PUBLIC COMMENTS: none

STAFF COMMENTS: Friends of the BDL President Marsha Luetjen talked a little about the millage and their support for this. She attended her first Springfest and was very proud that the Friends supported this event. Marsha and her Board will be working more on reaching out to the community for their support of the Library and the Friends. She also thanked the Board and staff for being receptive to her. She would like to come back another time to give the Board a full report on what the Friends do.

PRESIDENT REPORT: President McDonald talked with Tom Colis at Miller, Canfield regarding the ballot language. Three options were brought forward. The Board would like to further review these options and discuss more at the next Board meeting. He handed out an updated committee assignments to the Board. He also thanked Ed for a great presentation at the Information Meeting.

DIRECTOR'S REPORT: Director Johnson discussed the following:

- BDL Springfest was on the front cover of the Courant. There were approximately 500-600 people that attended.
- Delinquent tax chargebacks were discussed.
- Handed out examples of the Youth brochures.
- Discussed the May financial statement.
- Asked the Board to check their calendar for dates for a strategic planning meeting.
- The official audit was handed out.
- Joined Patrick in giving Ed compliments to his presentation.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #15-0027: Moved by Jane Petrie and seconded by Kathryn Poppy to approve the claims docket in the amount of \$22,436.00 dated 06/16/15. Motion carried unanimously.

Resolution #15-0028: Moved by Jane Petrie and seconded by Jeannette Hill to approve the payment of payroll checks dated 05/21/15 and 06/04/15. Motion carried unanimously.

Policy/Personnel: none

Building/Technology: none

Planning/Fundraising: none

Public relations: none

OLD BUSINESS: none

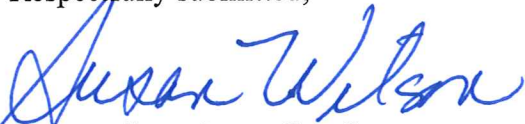
NEW BUSINESS: none

STRATEGIC PLANNING/TASK FORCE: none

BOARD COMMENTS: The Board thanked Patrick McDonald and staff for getting this Informational Meeting together on short notice.

ADJOURNMENT: This meeting adjourned at 8:10 p.m.

Respectfully submitted,



Susan Wilson, Recording Secretary
Brighton District Library

NEXT MEETING:

Next Committee Meeting: Tuesday, July 7, 2015 at 7:30 p.m.

Next Board Meeting: Tuesday, July 21, 2015 at 7:30 p.m.