

Brighton District Library
Board of Trustees Meeting Minutes
February 17, 2015

CALLED TO ORDER: The meeting was called to order at 7:38 by President Patrick McDonald.

ATTENDANCE: Present: President Patrick McDonald, Jeannette Hill, Jane Petrie, Sally McKee, Margaret McDonald and Kathryn Poppy.

Absent:

Staff: Nancy B. Johnson, Director and Ed Rutkowski, Assist. Director, Mark Mullinax, Local History and Genealogy Librarian.

APPROVAL OF THE AGENDA: Moved by Jeannette Hill and seconded by Sally McKee to approve the agenda. Motion carried unanimously.

APPROVAL OF THE MINUTES: Moved by Jane Petrie and seconded by Sally McKee to approve the January 20, 2015-Board Meeting minutes. Motion carried unanimously.

Moved by Jane Petrie and seconded by Sally McKee to approve the February 3, 2015-Committee Meeting minutes. Motion carried unanimously.

PUBLIC COMMENTS: none

STAFF COMMENTS: Mark Mullinax gave an extended presentation of the Library's local history and genealogy collections. The Library's collection includes: books, obituaries, census records, vital records, databases, scrapbooks, marriage notices and index, cemetery records, pedigree and family group charts and pictures. According to Mr. Mullinax, no other library in the country can equal our collection.

PRESIDENT REPORT: President McDonald has had a meeting with Director Johnson and has a greater understanding of the millage request.

DIRECTOR'S REPORT: Director Johnson discussed the following:

- MDOT has provided information on the proposed work on US 23 between Silver Lake Road and M-14 as well as the proposed work on 98 and Spencer Road.
- City of Brighton has submitted a grant request to fund a survey on Little Worden Lake. The Library and the Livingston Land Conservancy have written letters in support of the City's application.
- The consulting firm that had indicated that the Library had used their services has published a list which showed our last use was 10 years ago. This satisfied Director Johnson.
- The new Spring 2015 Youth reading program was written up in the local paper. However the information was incorrect. The brochures are available in the Library with the correct information.
- Livingston Reads Program – the participating libraries have chosen their book for March and the various programs associated with the book have been announced. Participation includes a Railroad pass to be punched at the attending Library; attendance at all six qualifies the holder for a Whole Foods gift basket drawing in April.
- The Brighton Area Women's History Roll of Honor – Jane Petrie has been selected for the Roll of Honor and she will be inducted at a Rotary Luncheon on March 10.

- Ed Rutkowski, Assistant Director, prepared a graph for Property Tax Revenue for 2008-2014 which shows a steady decline until the very modest increase in 2014. President McDonald requested this graph along with a graph of our budget for the same years for our next committee meeting.
- MAPP surveys were distributed by Director Johnson along with a request that the Board participate by completing the survey and returning them to her.
- Director Johnson provided a copy of the by-laws governing the establishment of committees, in response to Kathryn Poppy's earlier query.
- Parenting Resource Fair is being held on March 7.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #15-0006: Moved by Jane Petrie and seconded by Kathryn Poppy to approve the claims docket in the amount of \$192,172.98 dated 02/17/15. Motion carried unanimously.

Resolution #15-0007: Moved by Jane Petrie and seconded by Sally McKee to approve the payment of payroll checks dated 01/15/15, 01/29/15 and 02/12/15. Motion carried unanimously.

Policy/Personnel: none

Building/Technology: none

Planning/Fundraising: none

Public relations: none

OLD BUSINESS: President McDonald indicated that materials are ready for the Director's annual evaluation.

NEW BUSINESS: There was considerable discussion regarding the millage election. Kathryn Poppy presented the information she has collected which will be of great use as the process continues. The Green Oak Township contract, which determines the distribution of Library revenues among the three Libraries serving the township. (BDL, SSLY, NFLD)

STRATEGIC PLANNING/TASK FORCE: none

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 9:04 p.m.

Respectfully submitted,

Sally McKee, Board Secretary
Brighton District Library

NEXT MEETING:

Next Committee Meeting: Tuesday, March 3, 2015 at 7:30 p.m.

Next Board Meeting: Tuesday, March 17, 2015 at 7:30 p.m.

Booked For the Evening: Friday, March 20, 2015 at 6:30 p.m.