

(The minutes will be approved at the next board meeting)

Brighton District Library  
Board of Trustees Meeting Minutes  
August 16, 2006

**CALLED TO ORDER:** This meeting was called to order at 7:31 p.m.

**ATTENDANCE:** Present: President Jack Nowicki, Jeannette Hill, Jane Clarke, Lee Gough, Jane Petrie and Charles Osterdale  
Absent: Anne King-Hudson  
Staff: Director Charlene Huget and Joy Cichewicz, Automated Services Supervisor

**APPROVAL OF AGENDA:** Moved by Lee Gough and seconded by Jeannette Hill to approve the agenda with the addition of Mr. Matthew Modrack, Planning Director of the City of Brighton, under Public Comments. Motion carried.

**APPROVAL OF MINUTES:** Moved by Jeannette Hill and seconded by Jane Clarke to approve the July 19, 2006 Board Minutes. Motion carried.

Moved by Jeannette Hill and seconded by Jack Nowicki to approve the August 2, 2006 Committee Minutes. Motion carried

**PUBLIC COMMENTS:** Mr. Matthew Modrack, Planning Director from the City of Brighton, presented to the Board a preliminary proposed project of improving (widening) Orndorf Drive. Mr. Modrack explained the cost, timeline and the assessment of the six properties that will be affected by this improvement. The library will be notified by the city regarding the next step and when the next meeting will be held regarding this project. The Board thanked Mr. Modrack for coming.

**STAFF COMMENTS:** Joy Cichewicz, Automated Services Supervisor, presented the status of the installation of the Opt-e-man fiber line. Joy explained that this fiber line has more megahertz and would mean faster internet services for staff and patrons. The cost of installation could cost from \$1,700 to \$7,000. AT& T in collaboration with TLN will be installing this line. The Board thanked Joy for coming

**PRESIDENT'S REPORT:** Jack Nowicki discussed the Budget/Finance Committee Meeting held on August 2, 2006. The budget is almost complete. At the next committee meeting on September 6, 2006 the board will need to approve the L4029. The Board discussed the proposed Orndorf Drive improvement..

**DIRECTOR'S REPORT:**

- A Michigan Library Association brochure was handed out to the board.
- Board retreat was discussed. The agenda and documents for discussion at the retreat were handed out. A date for the Board retreat is still being decided.
- The replication of artist Rosalind Fredrick Rymal sculpture was discussed.

Resolution #06-0047: Moved by Lee Gough and seconded by Jane Clarke to approve the cost of \$1,200 to replicate the Rosalind Frederick Rymal "Study of a Young Girl" sculpture. This will be funded from the Library Enhancement Fund. Motion carried.

**COMMITTEE REPORTS:**

**Budget/Finance:**

Resolution #06-0043: Moved by Jeannette Hill and seconded by Charles Osterdale to approve the payment of bills based on claims docket in the amount of \$754.87 dated 7/24/06, \$610.84 dated 7/26/06 and \$40,864.94 dated 8/16/06. Motion carried.

Resolution #06-0044: Moved by Jeannette Hill and seconded by Jane Clarke to approve the payment of payroll checks dated 7/27/06 and 8/10/06. Motion carried.

Resolution #06-0046: Moved by Jeannette Hill and seconded by Jane Clarke to approve a one year contract for the bookmobile from Matthews Specialty Vehicles and operating expenses for the fiscal year. Motion carried.

**Policy/Personnel:**

Resolution #06-0045: Moved by Jane Clarke and seconded by Jeannette Hill to approve the revision to Policy 312-Board of Trustees By-Laws adding 312B-Attachment B-Electronic Communications Policy. Motion carried.

**Building/Technology:** none

**Planning/Fundraising:**

Resolution #06-0048: Moved by Charles Osterdale and seconded by Lee Gough that the Board motioned that they are in opposition to the proposed Orndorf Drive improvement in its present form as presented by Mr. Matthew Modrack. Motion carried.

A letter of opposition will be sent to the City of Brighton by the Board.

**Public Relations:** none

**OLD BUSINESS:** The board decided to drop the discussion of vending machines for the library at this time.

**NEW BUSINESS:** The Board retreat was discussed.

**BOARD COMMENTS:** none

**ADJOURNMENT:** This meeting adjourned at 9:12 p.m.

Minutes approved by Charles Osterdale, Board Secretary, Brighton District Library.

Respectfully submitted,

| Susan Wilson, Recording Secretary

Brighton District Library

Next Committee Meeting: Wednesday, September 6, 2006

Next Board Meeting: September 20, 2006