

(The minutes will be approved at the next board meeting)
Brighton District Library
Board of Trustees Meeting Minutes
July 19, 2006

CALLED TO ORDER: This meeting was called to order at 7:30 p.m.

ATTENDANCE: Present: President Jack Nowicki, Jane Petrie, Jane Clarke, Lee Gough, Jeannette Hill and Anne King-Hudson.

Absent: Charles Osterdale

Staff: Director Charlene Huget

Guest: Evelyn Montgomery, Chief Deputy County Clerk

APPROVAL OF AGENDA: Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the agenda. Motion carried.

APPROVAL OF MINUTES: Moved by Jane Clarke and seconded by Anne King-Hudson to approve the June 21, 2006 Board Minutes. Motion carried.

PUBLIC COMMENTS: Evelyn Montgomery, Chief Deputy County Clerk, administered the swearing in of new Board of Trustee member Jane Petrie.

STAFF COMMENTS: none

PRESIDENT'S REPORT: The following issues were discussed:

- Meeting with Directors and Board members of Salem-South Lyon and Northfield Township Libraries for the July 26, 2006.
- New York article regarding "What will happen to Books? - Technology and the Library".
- Howell Library ballot proposal failure
- July 14, 2006 bookmobile meeting postponed until July 26, 2006.
- Status of the 5-year financial plan

DIRECTOR'S REPORT: Director Huget discussed the following:

- Status of 2006 Objectives and community relations.
- Bookmobile issues: Future Planning.
- Status of the 2006/07 Budget development
- Hilton guest privileges.
- Teen area make-over: Chris DeBear of Library Design to meet with Don Globke regarding cabinet issues on July 27, 2006.
- November Board elections: Anne King-Hudson, Charles Osterdale, Lee Gough and Jane Petrie's terms are up.
- The Todd's Landscaping Services "Community Give Back Program".
- Fundraising: Use of credit cards for fundraising; Todd's Landscaping Community Give Back Program explanation.

- New sprinkler system for the children's garden: Todd's Services quoted \$4,775 for installation.

Resolution #06-0041: Moved by Jane Clarke and seconded by Anne King-Hudson to contract Todd's Landscaping Services to install the sprinkler system and to participate in Todd's "Community Give Back Program" in order to fund the sprinkling system. Motion carried.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #06-0038: Moved by Anne King-Hudson and seconded by Jack Nowicki to approve the payment of bills based on claims docket in the amount of \$8,884.15 dated 7/10/06 and \$49,072.44 dated 7/19/06. Motion carried.

Resolution #06-0039: Moved by Anne King-Hudson and seconded by Jane Clarke to approve the payment of payroll checks dated 6/29/06 and 7/13/06. Motion carried.

Policy/Personnel:

Long term care insurance was discussed. Resolution #06-0042: Moved by Jane Clarke and seconded by Anne King-Hudson to approve continuing the long term care insurance with the 180 day elimination period for full time staff with the new carrier Reliance Standard with the provision that the Board reevaluate the part time staff benefit package.

Building/Technology: none

Planning/Fundraising: none

Public Relations:

Resolution #06-0040: Moved by Anne King-Hudson and seconded by Jeannette Hill to approval of the Public Relations Plan and 2006 Marketing Themes. Motion carried.

NEW BUSINESS:

The Board retreat is scheduled for Friday, August 25, 2006 from 5-9 p.m.

OLD BUSINESS: none

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 9:05 p.m.

Minutes approved by Charles Osterdale, Board Secretary, Brighton District Library.

Respectfully submitted,

| Susan Wilson, Recording Secretary

Brighton District Library

Next Committee Meeting: Wednesday, August 2, 2006

Next Board Meeting: Wednesday, August 16, 2006