

(The minutes will be approved at the next board meeting)
Brighton District Library
Board of Trustees Meeting Minutes
June 21, 2006

CALLED TO ORDER: This meeting was called to order at 7:30 p.m.

ATTENDANCE: Present: President Jack Nowicki, Lee Gough, Anne King-Hudson, Jane Clarke and Jeannette Hill.
Absent: Charles Osterdale and Jane Petrie
Staff: Director Charlene Huget, Ed Rutkowski, Head of Reference, Diana Dart, Community Relations
Guest: Ed Miller, Miller and Co.

APPROVAL OF AGENDA:

Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the agenda with the following changes: Postpone the swearing in of Jane Petrie until next Board meeting and add Ed Rutkowski, Head of Reference to the agenda. Motion carried.

APPROVAL OF MINUTES:

Moved by Jeannette Hill and seconded by Anne King - Hudson to approve the May 17, 2006 Board Minutes. Motion carried.

Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the June 7, 2006 Board/Committee Minutes. Motion carried.

PUBLIC COMMENTS:

Ed Miller, from Miller and Co., discussed with the Board the increase of cost for long term care disability insurance for full time and part time employees. Also discussed were health care issues.

Resolution 06-0036: Moved by Anne King-Hudson and seconded by Jane Clarke to approved discontinuing long term care insurance (Standard Insurance Co.) for part time staff with the provision that the Board reevaluate the part time benefit package. Motion carried.

STAFF COMMENTS:

Ed Rutkowski, Head of Reference, handed out to the Board a supplementary report on the Bookmobile services. Topics discussed were usage, value of service and objectives, budget and revenues. The Board decided to form an ad-hoc committee to discuss the mission of the bookmobile. A meeting is planned for July. Northfield Township Library indicated interest in helping with the bookmobile.

PRESIDENT'S REPORT:

- President Jack Nowicki talked with Meg Minnich President of the Board of Trustee from Northfield Township Library regarding the collaboration with library service.
- Vending service for the library was discussed.

- The discussion of the NYT Magazine article “What Will Happen to Books?” was postponed until the next Board meeting.

DIRECTOR’S REPORT:

- The Strategic planning is under way. There will be a committee of nine.
- Summer reading programs have started with nearly 900 kids attending so far. One program alone had 200 kids attend. The Youth Department did a half hour Puppet Show on DVD. This was sent to area schools and got very good reviews.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #06-0034: Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the payment of bills based on claims docket in the amount of \$47,201.96 dated 6/21/06. Motion carried.

Resolution #06-0035: Moved by Anne King-Hudson and seconded by Jane Clarke to approve the payment of payroll checks dated 5/18/06, 6/01/06 and 6/15/06. Motion carried.

Policy/Personnel: none

Building/Technology: none

Planning/Fundraising: none

Public Relations:

Diana Dart, Community Relations, presented to the Board a proposed Public Relations Plan and Marketing Themes 2006. Discussed were the community and media relations and customer service. The board needs to be an active member of the community. Diana informed the Board that Bennigan’s graciously offered to sponsor some Teen Summer programs. The Board thanked Diana for coming.

Deleted: Page Break

NEW BUSINESS: none

OLD BUSINESS: none

BOARD COMMENTS: A Board Retreat was discussed.

ADJOURNMENT: This meeting adjourned at 9:10 p.m.

Minutes approved by Charles Osterdale, Board Secretary, Brighton District Library.

Respectfully submitted,

Susan Wilson, Recording Secretary

Brighton District Library

Deleted: ¶

Next Committee Meeting: Wednesday, July 5, 2006

Next Board Meeting: Wednesday, July 19, 2006

Deleted: Administrative Assistant ¶