

(TO BE APPROVED AT THE JUNE 21, 2004 BOARD MEETING)

Brighton District Library
Board of Trustees
June 15, 2004

CALLED TO ORDER: This meeting was called to order at 7:26 p.m.

ATTENDANCE: Present: President Charles Osterdale, Anne King-Hudson, Rich Adams, Lisa Berry-Bobovski, Jeannette Hill, Eric Schultz and Jack Nowicki.

Staff: Director Charlene Huget, Assistant Director Karen Keller, Ed Rutkowski, Head of Reference.

Guest: Piet Lindhout from Lindhout & Associates, Evelyn Montgomery, Chief Deputy Count Clerk., prospective board members Mary Hunt and Jane Clark.

APPROVAL OF AGENDA: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the agenda with the following change: To move the swearing in of Eric Schultz after the approval of the agenda. Motion carried.

Policy/Personnel: Evelyn Montgomery, Chief Deputy County Clerk, officially issued the oath of office to new board member Eric Schultz.

APPROVAL OF MINUTES: Moved by Anne King-Hudson and seconded by Lisa Berry-Bobovski to approve the June 7, 2004 Committee Minutes. Motion carried.

PUBLIC COMMENTS: none

STAFF COMMENTS: Ed Rutkowski, Head of Reference, demonstrated the new SIRSI program.

PRESIDENT'S REPORT: none

DIRECTOR'S REPORT: Director Huget presented a major tasks/building expansion list and a possible timeline to the board. Director Huget talked with Joan Runyon regarding election options.

COMMITTEE REPORTS:

Budget/Finance:

Resolution#04-0034: Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the payment of bills based on claims docket in the amount of \$13,050.28 dated 6/15/04. Motion carried.

Resolution#04-0035: Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the payment of payroll checks dated 5/20/04 and 6/3/04. Motion carried.

Policy/Personnel:

Resolution #04-0036: To approve the revision of Policy #307A-Accounting Policy. Moved by Anne King-Hudson and seconded by Jeannette Hill to table this resolution for the Finance Committee Meeting on Monday, June 21, 2004 at 7:00 p.m. for further discussion.

Planning/Fundraising: none

Building Technology: Architect Piet Lindhout presented an update on the library floor plans. Will meet with staff for further input. Then will present this update to the board.

Public Relations: none

OLD BUSINESS: none

NEW BUSINESS: none

BOARD COMMENTS: none

ADJOURNMENT: This meeting was adjourned at 8:40 p.m.

Approved by the Board of Trustees, Secretary Jeannette Hill

Respectfully submitted,

Susan Wilson, Administrative Assistant
Brighton District Library

Next Board Meeting: Tuesday, July 20, 2004

Finance Committee Meeting: Monday, June 21, 2004