

(TO BE APPROVED AT THE JUNE 7, 2004 BOARD MEETING)

Brighton District Library
Board of Trustees
May 18, 2004

CALLED TO ORDER: This meeting was called to order at 7:30 p.m.

ATTENDANCE: Present: President Charles Osterdale, Rich Adams, Anne King-Hudson, Lisa Berry-Bobovski, Jeannette Hill, Jack Nowicki and Eric Schultz

Absent:

Staff: Director Charlene Huget, Karen Keller, Assistant Director

Guest: Architects Piet Lindhout and Mike Molinaro, George Lawson, the library's Planning Consultant and Kernie King from the Livingston County Land Conservancy.

APPROVAL OF AGENDA: Moved by Anne King-Hudson and seconded by Lisa Berry-Bobovski to approve the agenda. Motion carried.

APPROVAL OF MINUTES: Moved by Lisa Berry-Bobovski and seconded by Anne King-Hudson to approve the April 20, 2004 Board Minutes. Motion carried

Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the April 27, 2004 Special Minutes. Motion carried

Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the May 4, 2004 Special Minutes. Motion carried

Policy/Personnel:

Resolution#04-0031- Moved by Jeannette Hill and seconded by Anne King-Hudson to appoint Eric Schultz to fill in the vacant position with the resignation of Louise Patrick. Motion carried

PUBLIC COMMENTS: Kernie King from the Livingston County Land Conservancy attended the board meeting to get a better understanding on the library planning process and how it will affect the wetlands surrounding the area.

STAFF COMMENTS: none

BOARD COMMENTS: none

PRESIDENT'S REPORT: President Charles Osterdale, Lisa Berry-Bobovski, Jeannette Hill and Director Charlene Huget visited surrounding libraries to get ideas of different designs. President Osterdale was impressed by the style and design of the Canton Public Library. This library is around the same size we are planning for. President Osterdale encouraged other board members to visit the Canton Public Library. Also impressive was the new Ypsilanti District Library. This library has a wonderful area for local art to be display.

SpringFest was a success again. Many wonderful events were presented. Patrons gave good comments and praise. The library garden was dedicated to Dr. Mildred Lintner. There is no official count as of yet, but the people counter indicated that at least 800 people came to the library on Sunday. President Osterdale and the board highly praised the staff for their hard work and a job well done for making this SpringFest a success.

DIRECTOR'S REPORT: Director Huget and Architect Piet Lindhout met with Green Oak Township Supervisor Mark St. Charles to get their library planning input and possible ways to better service Green Oak patrons, one possibility perhaps being a branch.

Director Huget and the board discussed the school district and the 3 million dollar budget cut over the next two years. The schools are willing to use the library as resource for books and services. The library is hoping to get every student a library card. In August the library will be doing an in-service to coordinate the library and the school district needs.

Karen Keller, Assistant Director, talked to the board regarding the expansion survey. Almost 700 responded and 70% are in favor of improving facilities. 50% would like a book drop.

The board discussed the next step of hiring a professional poller. The board would like to take this to the voters. Director Huget said the Friends of the Brighton District Library will pay for the professional poller. The decision was made to meet with the poller at the next committee meeting on Monday, June 7, 2004 at 7:00 p.m.

COMMITTEE REPORTS:

Budget/Finance:

Resolution#04-0028: Moved by Anne King-Hudson and seconded by Lisa Berry-Bobovski to approve the payment of bills based on claims docket in the amount of \$39,170.64 dated 5/18/04. Motion carried.

Resolution#04-0029: Moved by Anne King-Hudson and seconded by Jeanette Hill to approve the payment of payroll checks dated 4/22/04 and 5/6/04. Motion carried.

Planning/Fundraising: none

Building Technology:

Architects Piet Lindhout and Mike Molinaro, along with George Lawson, the library's Planning Consultant, presented to the board the Site Feasibility Study. Mr. Lindhout encouraged comments from the board. Many aspects of the study were discussed. From increased reading rooms, computer rooms to the entrance area to using revolving doors instead of sliding doors. Mr. Lindhout will provide other libraries in Michigan who have revolving doors. The retention pond was discussed and Mr. Lindhout assured Kernie King from the Land Conservancy that all necessary precautions will be taken to sure that the habitat is not harmed. Mr. Lindhout stated that even after approval of the Site Feasibility Study changes can still be made and that the board is approving the idea of

staying at the existing site. The architects will present this study to library staff to get their input as well.

Resolution #04-0030: Moved by Jack Nowicki and seconded by Anne King-Hudson to approve the Site Feasibility Study. Motion carried.

President Osterdale asked when the next bill will be processed. The next installment will be around the first week of June. Mr. Lindhout, Mike Molinaro and George Lawson will need to meet again with the board with the next phase of floor plans/drawings for their input.

Architect Mike Molinaro will put together a cost sheet for Director Huget for the Green Oak Township building.

Public Relations: none

OLD BUSINESS: none

NEW BUSINESS: It was discussed and decided that at the next committee meeting on Monday, June 7 at 7:00 p.m. the board will meet with the professional poller.

ADJOURNMENT: This meeting was adjourned at 8:45 p.m.

Minutes approved by Secretary Jeannette Hill.

Respectfully submitted,

Susan Wilson
Administrative Assistant
Brighton District Library

Next Board Meeting: Tuesday, June 15, 2004

Committee Meeting: Monday, June 7, 2004