

(The minutes will be approved at the next board meeting)  
Brighton District Library  
Board of Trustees Meeting Minutes  
April 19, 2006

**CALLED TO ORDER:** This meeting was called to order at 7:30 p.m.

**ATTENDANCE:** Present: President Jack Nowicki, Jeannette Hill, Lee Gough and Jane Clarke.

Absent: Charles Osterdale and Anne King-Hudson

Staff: Melanie Bell, our new Network Administrator

**APPROVAL OF AGENDA:** Moved by Lee Gough and seconded by Jane Clarke to approve the agenda with the addition under Planning/Fundraising discussion regarding strategic planning. Motion carried

**APPROVAL OF MINUTES:** Moved by Jeannette Hill and seconded by Lee Gough to approve the March 21, 2006-Board Minutes. Motion carried.

Moved by Jane Clarke and seconded by Lee Gough to approve the April 4, 2006-Board/Committee Minutes. Motion carried

**PUBLIC COMMENTS:** none

**STAFF COMMENTS:** Melanie Bell, our new Network Administrator, presented to the Board the new technology and upgrades at the library. Two new self checks have been installed. The Library Network Workflows and SAMS program will be getting upgrades and improvements. Telecommunications contract with The Library Network and AT&T were discussed. The need for a larger bandwidth/monitoring system and computer/wireless filtering was discussed. The Board thanked Melanie for coming.

**PRESIDENT'S REPORT:** none

**DIRECTOR'S REPORT:** Director Huget read a Thank you note from Brighton Area Schools regarding Tutor.com. Chris DeBear, from Library Design, will be coming to the library to present the design and fabric selection for the new teen area. Jane Clarke still has not received any feedback from Salem-South Lyon Library and Northfield Township Library regarding a meeting date.

**COMMITTEE REPORTS:**

**Budget/Finance:**

Resolution #06-0024: Moved by Jeannette Hill and seconded by Lee Gough to approve the payment of bills based on claims docket in the amount of \$ 35,462.32 dated 4/19/06. Motion carried

Resolution #06-0025: Moved by Jeannette Hill and seconded by Jane Clarke to approve the payment of payroll checks dated 3/23/06 and 4/06/06. Motion carried

**Policy/Personnel:**

Resolution #06-0026: Moved by Jeannette Hill and seconded by Lee Gough to approve the revision to Policy #307A-Accounting Policy. Motion carried.

Resolution #06-0020: Moved by Jeannette Hill and seconded by Lee Gough to approve the revision to Policy #111-Overtime. Motion carried

Resolution #06-0027: Moved by Jeannette Hill and seconded by Jane Clarke to approve the revision to Policy #405-Internet Policy. Motion carried.

**Building/Technology:** none

**Planning/Fundraising:** Jack Nowicki reported on financial projection for our District. Possible sources to use would be the EDC Company in Brighton and the Brighton Area Schools. Jack Nowicki will be working with Kristine Kerttu, the library bookkeeper, on the budget for the future planning. Director Huget handed out a “Planning for Results” process summary to the Board. This summary gave an overview on the strategic planning process for the library.

The deadline is coming near for Board members that need to fill out the application to be on the ballot for the November elections.

There was discussion about possible new board members.

**Public Relations:** Diana Dart, Community Relations, will come to the next Board meeting with updates and new projects.

NEW BUSINESS: none

OLD BUSINESS: none

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 9:00 p.m.

Respectfully submitted,

Susan Wilson, Recording Secretary  
Brighton District Library

Approved by Charles Osterdale, Board Secretary, Brighton District Library

Next Committee Meeting: Wednesday, May 3, 2006

Next Board Meeting: Wednesday, May 17, 2006