

Brighton District Library
Board of Trustees Meeting Minutes
April 15, 2008

CALLED TO ORDER: The meeting was called to order at 7:32 p.m.

ATTENDANCE: Present: President Lee Gough, Jeannette Hill, Jane Clarke, Jane Petrie, and Anne King-Hudson

Absent: Scott Nielsen and John Yera

Staff: Nancy B. Johnson, Director, Ed Rutkowski, Assistant Director, Mary Ann Scott, Head of Adult Services

APPROVAL OF AGENDA: The agenda was approved with no changes.

APPROVAL OF MINUTES: The minutes of the March 18, 2008, Board Meeting and the Committee meeting minutes of April 1, 2008 were approved by the Board.

PUBLIC COMMENTS: None

STAFF COMMENTS: Ed Rutkowski, Assistant Director and Mary Ann Scott, Head of Adult Services, both attended the Public Library Association national meeting in Minneapolis. They were very enthusiastic about the meeting and shared with the Board information on: Referencing in the Age of Google, space planning and slides on various libraries and innovative ideas, updated materials processing methods, and changes in reference service concepts. Mary Ann also reported on a practical Michigan Library Association conference on handling media inquiries about library policies.

PRESIDENT'S REPORT: President Lee Gough reported to the Board that he attended the "blue sky" portion of the Brighton City Council meeting, April 3, 2008 for the proposed Orndorf Drive Special Assessment District (SAD) project. He explained the proposed changes to be made and how they affect the library. President Gough and Director Johnson will attend the public hearing on the SAD on Thursday, April 17, 2008. Resolution #08-0018: Moved by Jane Clarke and seconded by Anne King-Hudson that the Brighton District Library would not participate in the Special Assessment District Project for Orndorf Drive. Motion carried.

DIRECTOR'S REPORT: Director Nancy Johnson updated the Board on upcoming events:

- . Livingston County library trustees dinner meeting: April 30, Howell
(three trustees will attend: Anne King-Hudson, Jeannette Hill, and Jane Petrie)
- . Friends Meeting liaison: May 1- Lee Gough: June 5 - to be named
- . Election Day: Tuesday, May 6 - school election
- . Board Committee Meetings:
 - . May 6 - Building & Technology
 - . Public Relations meeting to be rescheduled
- . All-Staff meeting: Thursday, May 8, 8:30 a.m.

. Springfest - Sunday, May 18

BUILDING & TECHNOLOGY: Meeting scheduled for May 6, 2008 at 7:30.

POLICY/PERSONNEL: Resolution#08-0017: Moved by Jane Clarke and seconded by Anne King-Hudson to approve the revisions to Policy #101-Designated Person in Charge, Policy #303-Circulation Policy, Policy#315-Meeting Room Policy and Policy #401-Confidentiality Policy: Disclosure of Patron Registration Information with the changes as added. Motion carried.

BUDGET/FINANCE:

Resolution #08-0015: Moved by Anne King-Hudson and seconded by Jane Clarke to approve the payment of bills based on claims docket in the amount of \$41,171.23 dated 04/15/08. Motion carried

Resolution #08-0016: Moved by Jane Clarke and seconded by Jane Petrie to approve the payment of payroll checks dated: 3/20/08 and 04/03/08. Motion carried.

NEW BUSINESS: Director Nancy Johnson passed out the Financial Report of the Brighton District Library prepared by Buss & Company. The Brighton District Library is in full compliance.

MEETING ADJOURNED: This meeting adjourned at 9:01 p.m.

Respectfully submitted,

Jeannette Hill, Trustee of the Board of Trustees
Brighton District Library

Next Committee Meeting: May 6, 2008

Next Board Meeting: May 20, 2008