

(The minutes will be approved at the next board meeting)
Brighton District Library
Board of Trustees Meeting Minutes
March 18, 2008

CALLED TO ORDER: This meeting was called to order at 7:33 p.m.

ATTENDANCE: Present: President Lee Gough, Jeannette Hill, Anne King-Hudson, Scott Nielsen and Jane Petrie.

Absent: Jane Clarke and John Yera

Staff: Director Nancy B. Johnson, Assistant Director Ed Rutkowski, Gloria Osborne, Genealogy & Local History Librarian and Sue Wilson, Administrative Assistant.

APPROVAL OF AGENDA: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the agenda. Motion carried

APPROVAL OF MINUTES: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the February 19, 2008 Board Meeting Minutes. Motion carried.

Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the March 4, 2008 Committee Meeting Minutes. Motion carried.

PUBLIC COMMENTS: A written citizen inquiry about the Library's interaction in 2006, with a local arts organization was presented and discussed.

STAFF COMMENTS: Gloria Osborne, Genealogy & Local History Librarian, gave a step by step demonstration of the library's new digital microfilm viewer/scanner. Patrons are now able to save their information to their USB drives or they may simply print to the printer. The Board thanked Gloria for the demonstration.

PRESIDENT'S REPORT: none

DIRECTOR'S REPORT:

- Economic health of the county was discussed.
- The library received the first State Aid payment. The second payment is expected sometime in June.
- Director Johnson reminded the Board to mark their calendar for the Livingston County Library Trustee's dinner meeting for April 30.
- The Friends Book sale was a success. They raised over \$4,600. The Friends were very pleased with their sale.
- Jeannette Hill will attend the Friends April meeting and President Lee Gough will attend the Friends May meeting.
- Director Johnson suggested that the April 1 Committee meeting be changed from Public Relations to Policy/Personnel. The topics of discussion will be job descriptions, meeting rooms, loan periods and the Library Privacy Act. The Board agreed with the change.
- Director Johnson recommended to the Board that they view the Green Oak Charter master plan. This can be viewed electronically.

- Director Johnson read a thank you letter from Otsego County Library for the donation of Great Courses audio books that were weeded from our collection.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #08-0010: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the payment of bills based on claims docket in the amount of \$215,087.28 dated 3/18/08. Motion carried.

Resolution #08-0011: Moved by Jeannette Hill and seconded by Jane Petrie to approve the payment of payroll checks dated 2/21/08 and 3/06/08. Motion carried.

Resolution 08-0012: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve that the 2008 grant of \$1,046 to the Brighton District Library from the Community Foundation for Southeast Michigan be reinvested in the Brighton District Library Endowment Fund at the Community Foundation for Southeast Michigan. Motion carried.

Policy/Personnel: none

Building/Technology: none

Planning/Fundraising: The Board discussed the Strategic Planning process.

Public Relations: none

OLD BUSINESS: none

NEW BUSINESS: The proposed recommendation from Stauder, Barch & Associates regarding the refunding of the bonds was discussed. Resolution #08-0013: Moved by Anne King-Hudson and seconded by Jeannette Hill to proceed with the refunding steps for the bonds as outlined in the Stauder, Barch & Associates letter dated February 21, 2008. Motion carried.

The Board discussed the possibility of adding an exit door in the Children's activity room.

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 8:45 p.m.

Minutes approved by Scott Nielsen, Board Secretary, Brighton District Library.

Respectfully submitted,

Susan Wilson, Recording Secretary
Brighton District Library

Next Committee Meeting: Tuesday, April 1, 2008

Next Board Meeting: Tuesday, April 15, 2008