

(The minutes will be approved at the next board meeting)
Brighton District Library
Board of Trustees Meeting Minutes
February, 20, 2007

CALLED TO ORDER: This meeting was called to order at 7:29 p.m.

ATTENDANCE: Present: President Jane Clarke, Lee Gough, Jeannette Hill, Anne King-Hudson, Scott Nielson, and Jane Petrie.
Absent: Jack Nowicki
Staff: Director Charlene Huget, Pam Bell, Tech. Services

APPROVAL OF AGENDA: Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the agenda with the addition under New Business the discussion of rescheduling the Board meeting to another evening. Motion carried.

APPROVAL OF MINUTES: Moved by Anne King-Hudson and seconded by Lee Gough to approve the January 16, 2007 Board Minutes. Motion carried
Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the January 23, 2007 Director Search Committee Minutes. Motion carried

Moved by Jeanette Hill and seconded by Lee Gough to approve the February 6, 2007 Committee Minutes. Motion carried.

PUBLIC COMMENTS: none

STAFF COMMENTS: Pam Bell, Technical Services, gave a presentation on the process of OCLC (On-line Computer Library Center). This service is for material not found in the TLN Library system. If the item is not found in the TLN catalog or at the Brighton Library or other libraries outside the TLN systems a reference librarian will request an OCLC who will then try to locate this material through the World Cat system. This process can take up to 6 months depending on where the material is coming from. The Board thanked Pam for coming.

PRESIDENT'S REPORT: none

DIRECTOR'S REPORT:

- March 5th is the date of the Library of Michigan Town Meeting with the State Librarian Nancy Robertson at the Brighton District Library.
- There will be budget cuts for the State Consortium in 2008. Our State aid for the 2007/08 Fiscal Year will be cut from approximately \$25,000 to \$13,000.
- Due to weather issues there was no meeting with Salem-South Lyon and Northfield Libraries. We will be having a Green-Oak-One Book/Family Fun Day Event at the Historic Green Oak Township Hall presented by Brighton District, Northfield Township and Salem-South Lyon District Libraries.

- A MLA Basic Training for Trustees DVD was handed out to the Board to review and discussion will be held at each Board Meeting.
- The communication technical problem between Mary Ann Hartzell and the Board of Trustees is still being worked on. All communications will come through Jane Clarke. The Board approved Mary Ann Hartzell to place a job announcement for the Director's position in the local paper.

COMMITTEE REPORTS:

Budget/Finance:

Resolution #07-0006: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the payment of bills based on claims docket in the amount \$136,674.57 dated 2/20/07. Motion carried

Resolution #07-0007: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the payment of payroll checks dated 1/25/07 and 2/08/07. Motion carried
The Board decided to postpone the discussion of the stipend until the next committee meeting.

Building/Technology: none

Planning/Fundraising: Strategic planning and related funding was discussed. The Board agreed to focus at this time on the Director search and to continue the process of the strategic planning. Also discussed were the Bookmobile options. Due to the increasing demand for the larger meeting room for library programs the Board is willing to use the Conference Room or the Brighton Room if a library program is scheduled.

Public Relations: none

OLD BUSINESS:

NEW BUSINESS: The Board discussed and agreed to keep the Board meetings schedule for the first and third Tuesday of each month for 2007.

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 8:55 p.m.

Minutes approved by Jane Petrie, Board Secretary, Brighton District Library.

Respectfully submitted,

| Susan Wilson, [Recording Secretary](#)
Brighton District Library
Next Committee Meeting: Tuesday, March 6, 2007
Next Board Meeting: Tuesday, March 20, 2007