

Brighton District Library  
Board of Trustees  
Meeting Minutes  
February 15, 2005

**CALLED TO ORDER:** This meeting was called to order at 7:35 p.m.

**ATTENDANCE:** Present: President Anne King-Hudson, Jeannette Hill, Charles Osterdale, Mary Hunt and Jane Clarke.

Absent: Jack Nowicki

Staff: Director Charlene Huget

**APPROVAL OF AGENDA:** Moved by Jeannette Hill and seconded by Charles Osterdale to approve the agenda. Motion carried.

**APPROVAL OF MINUTES:** Moved by Jeannette Hill and seconded by Charles Osterdale to approve the January 18, 2005 Board minutes. Motion carried

**PUBLIC COMMENTS:** none

**STAFF COMMENTS:** none

**PRESIDENT'S REPORT:** none

**DIRECTOR'S REPORT:**

Director Huget reminded the board about the library appreciation event for Friday, February 18.

Issues discussed with the board were health care, Capital campaigning, RFID technology and computer management.

Costco promotion for the library is set to start on Saturday, February 19, 2005. We will have brochures promoting library programs, sign-up forms for library cards and a \$25 gift certificate to raffle.

Theft issues regarding CD's and DVD'S were discussed.

Several drawings of the proposed addition to the library from Architects Piet Lindhout and Mike Molinaro will be on display in the library.

**COMMITTEE REPORTS:**

Budget/Finance:

Resolution #05-0005: Moved by Jeannette Hill and seconded by Charles Osterdale to approve claims dockets in the amount of \$153,130.01 dated 2/8/05 and \$57,216.83 dated 2/15/05. Motion carried.

Resolution #05-0006: Moved by Jeannette Hill and seconded by Charles Osterdale to approve the payment of payroll checks dated 1/27/04 and 2/10/05. Motion carried.

Policy/Personnel: none

Planning/Fundraising: Board members Charles Osterdale, Anne King-Hudson, Mary Hunt and Jeannette Hill will be attending the Future Planning meeting with Salem/South Lyon library, Northfield Township library and Green Oak Township on February 22, 2005 at 7 p.m.

Building/Technology: none

Public Relations: none

OLD BUSINESS: New Trustee appointment was discussed.

Committee Assignments are as follows:

Budget/Finance: Jeannette Hill (chairperson), Charles Osterdale

Policy/Personnel: Jane Clarke (chairperson), Mary Hunt

Planning/Fundraising: Jack Nowicki (chairperson), Jeannette Hill, Mary Hunt

Building/Technology: Charles Osterdale (chairperson), Jeannette Hill

Public Relations: all board members

NEW BUSINESS: none

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 9:22 p.m.

Respectfully submitted,

Susan Wilson, Administrative Assistant  
Brighton District Library

Next Committee Meeting: Tuesday, March 1, 2005

Next Board Meeting: Tuesday, March 15, 2005