

(Minutes will be approved at the next Board Meeting)

Brighton District Library
Board of Trustees
October 19, 2004

CALLED TO ORDER: This meeting was called to order at 7:40 p.m.

ATTENDANCE: Present: President Charles Osterdale, Anne King-Hudson, Lisa Berry-Bobovski, Rich Adams, Eric Schultz, Jeannette Hill and Jack Nowicki.

Absent:

Staff: Director Charlene Huget and Assistant Director Karen Keller

Guest: Two Representatives from the Salem/South Lyon Board of Trustees.

APPROVAL OF AGENDA: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the agenda. Motion carried.

APPROVAL OF MINUTES: Moved by Lisa Berry-Bobovski and seconded by Jeannette Hill to approve the October 5, 2004 Board/Committee Meeting. Motion carried.

PUBLIC COMMENTS: President Charles Osterdale introduced the two representatives from the Salem/South Lyon Library Board of Trustees. They were present to express their concern in the servicing of Green Oak Township library patrons who use their library and asked to be kept informed on any decisions the board makes regarding this issue. The board thanked the Salem/South Lyon Board to Trustees for coming.

STAFF COMMENTS: none

PRESIDENT'S REPORT: none

DIRECTOR'S REPORT: Director Huget informed the board that the new Xerox color coping machine has arrived. Director Huget indicated that there was a reporter from Livingston County Press and Argus in the building tonight to take a picture of the 103 pound pumpkin that was grown in the children's garden. Also there will be an article on the new defibrillator that was purchased by the Friend for the library. The Brighton Fire Department offered free CPR training class. Director Huget will be attending the Green Oak Township board meeting on November 3, 2004 to present the proposed Green Oak Plan of Service.

COMMITTEE REPORTS:

Budget/Finance:

Resolution#04-0063: Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the payment of bills based on claims docket in the amount of \$22,589.88 dated 10/19/04. Motion carried

Resolution#04-0064: Moved by Anne King-Hudson and seconded by Lisa Berry-Bobovski to approve the payment of payroll checks dated 9/23/04 and 10/7/04. Motion carried

Policy/Personnel: none

Planning/Fundraising: Resolution #04-0065: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the Proposed Green Oak Township Plan of Service for a Green Oak branch for the Brighton District Library. Motion carried.

Building Technology: Director Huget informed the board that a large window in front of the library was broken and is in the process of being repaired.

Public Relations: none

OLD BUSINESS: none

NEW BUSINESS: none

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 8:55 p.m.

Minutes approve by the Board of Trustees Secretary Jeannette Hill

Respectfully submitted,

Susan Wilson, Administrative Assistant
Brighton District Library

Next Committee Meeting: to be determined

Next Board Meeting: Tuesday, November 16, 2004