

(The minutes will be approved at the next board meeting)  
Brighton District Library  
Board of Trustees Meeting Minutes  
October 18, 2005

**CALLED TO ORDER:** This meeting was called to order at 7:30 p.m.

**ATTENDANCE:** Present : Chris Claflin, Jane Clarke, Jeannette Hill and Charles Osterdale

Absent: Jack Nowicki and President Anne King-Hudson

Staff: Director Charlene Huget, Sandie Schulenburg, Circulation Supervisor

Guest: Ron Garrison, Development Director for St. Patrick School

**APPROVAL OF AGENDA:** Moved by Chris Claflin and seconded by Charles Osterdale. Motion carried.

**APPROVAL OF MINUTES:** Moved by Charles Osterdale and seconded by Jane Clarke to approve the October 4, 2005 Board/Committee Minutes. Motion carried.

**PUBLIC COMMENTS:** Ron Garrison, Development Director of St. Patrick School, presented to the board the proposed site plan for the new St. Pat's school. Mr. Garrison explained the planning process and the journey they went through in obtaining the special use permits for their school. Traffic was one of the issues. It was suggested that the entrance to the Post Office be relocated on Library Drive to help with traffic flow. There will be a gymnasium added with a kitchen facility. A full laboratory and possibly an art studio are being considered in the future. The enrollment for St. Pat's is now at 480 students. They're anticipating higher enrollment for the new school. Mr. Garrison expressed his excitement being close to the library and hopes to collaborate with library. Once the City Council approves the application they will begin construction and hopes to be open by August 2006. The board thanked Mr. Garrison for coming.

**STAFF COMMENTS:** Director Huget introduced Sandie Schulenburg, Circulation Supervisor, to the board. Sandie is a Green Oak Township resident. She's been with the library for nine years. Ms. Schulenburg will be supervising the loan services department as well. A lot has changed, circulation is increasing, new SAMS program is in effect and there will be one more self-check out machine. The board thanked Sandie for coming.

**PRESIDENT'S REPORT:** none

**DIRECTOR'S REPORT:**

- Director Huget read thank you notes from the staff to the board for their decision to close the library the Friday before and the Monday after Christmas and New Years holiday.
- The bookmobile was at the Brighton High School home football game and was well received. Many books and videos were checked out.

- There was a nice article in the Detroit News regarding the bookmobile.
- Presented the board with an article in the Argus regarding the Brighton Mayor's Commission on Art in the public place. The board discussed the possibility of participating. Need to call the commission for more information.

COMMITTEE REPORTS:

**Budget/Finance:**

Resolution #05-0044: Moved by Charles Osterdale and seconded by Chris Claflin to approve the payment of bills based on claims docket in the amount of \$26,369.39 dated 10/18/05. Motion carried

Resolution #05-0045: Moved by Charles Osterdale and seconded by Jane Clarke to approve the payment of payroll checks dated 9/22/05 and 10/06/05. Motion carried.

**Policy/Personnel:** Jane Clarke presented to the board her final presentation of Director Hugets Performance Evaluation. Jane was pleased with the depths of comments and thoughts from board members. To be discussed at the next board meeting is Director Hugets planning/goals for next year.

**Building/Technology:** none

**Planning/Fundraising:** There was a discussion regarding Dr. Mary Hunt.

**Public Relations:** none

OLD BUSINESS: none

NEW BUSINESS: There was a discussion regarding the library participating in the Brighton Mayor's Commission on Art in the Public Places.

BOARD COMMENTS: none

ADJOURNMENT: This meeting adjourned at 9:00 p.m.

Respectfully submitted,

Susan Wilson, Administrative Assistant  
Brighton District Library

Next Board Retreat: Friday, October 28, 2005

Next Committee Meeting: Tuesday, November 8, 2005

Next Board Meeting: Tuesday, November 15, 2005