

(The minutes will be approved at the next board meeting)

Brighton District Library  
Board of Trustees Meeting Minutes  
January 16, 2007

Josie Parker, Director of the Ann Arbor District Library, presented to the Board and the Brighton District Library's Strategic Planning Committee the process and goals that the Ann Arbor District Library had done for their strategic planning.

**CALLED TO ORDER:** This meeting was called to order at 8:35 p.m.

**ATTENDANCE:** Present: President Jane Clarke, Anne King-Hudson, Scott Nielsen, Lee Gough, Jane Petrie and Jeannette Hill.

Absent: Jack Nowicki

Staff: Director Charlene Huget

Guest: Josie Parker, Director of Ann Arbor District Library

**APPROVAL OF AGENDA:** Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the agenda. Motion carried.

**APPROVAL OF MINUTES:** Moved by Anne King-Hudson and seconded by Jeannette Hill to approve the December 19, 2006-Board Minutes. Motion carried.

Moved by Jeannette Hill and seconded by Lee Gough to approve the January 9, 2007-Committee Minutes. Motion carried.

**PUBLIC COMMENTS:** none

**STAFF COMMENTS:** none

**PRESIDENT'S REPORT:** none

**DIRECTOR'S REPORT:** none

**COMMITTEE REPORTS:**

**Budget/Finance:**

Resolution #07-0002: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the payment of bills based on claims docket in the amount \$45,481.03 dated 1/16/07. Motion carried.

Resolution #07-0003: Moved by Jeannette Hill and seconded by Anne King-Hudson to approve the payment of payroll checks dated 12/28/06 and 1/11/07. Motion carried.

**Policy/Personnel:** The Board discussed the procedures for the new Director search. Several Board members called other library Board members to inquire about their experience using the Library Training Network as a consulting firm. The libraries consulted expressed praise for the work of the firm in their Director search.

Resolution #07-0004: Moved by Lee and seconded by Jane Petrie to approve hiring Library Training Network/Marianne Hartzell and Joseph J. Mika for Tier 1 services of the attached summary of services proposal for the search of a new Director. Cost to be taken from the library's General Fund Balance and budget amended. Motion carried.

**Building/Technology:** none

**Planning/Fundraising:** Director Huget gave an update on the 2006/07 Annual Appeal letter that was sent out and so far \$5,565.00 has been donated. The new on-line credit card has been used for donations. Some large amounts did come from people who were new donors.

**Public Relations:**

- The Board discussed the meeting with Salem-South Lyon/Northfield Township libraries.
- Green Oak Township December Board meeting was also discussed.
- SAD-Several Board members attended the Special Assessment District meeting on December 21, 2006 regarding the expansion of Orndorf Drive. The expansion project appears to be back in the hands of the Brighton City Engineering Department.

**OLD BUSINESS:** none

**NEW BUSINESS:** none

**BOARD COMMENTS:** none

**ADJOURNMENT:** This meeting adjourned at 9:15 p.m.

Minutes approved by Jane Petrie, Board Secretary, Brighton District Library.

Respectfully submitted,

| Susan Wilson, [Recording Secretary](#)  
Brighton District Library

Next Committee Meeting: Tuesday, February 6, 2007

Next Board Meeting: Tuesday, February 20, 2007